Individual Player Registration

Account Access

Do you have an online account with us through RecDesk? If not, be sure to start there! To set up an account visit: <u>https://cityofdover.recdesk.com/Community/Member/Login</u> Follow the prompts to establish your personal online account with us. Be sure to know your teams' name prior to registering.

Once the account set up has been completed, you may register for your team.

- \rightarrow Select the **"PROGRAMS"** tab to the upper left of the page.
- \rightarrow Using the dropdown box, select **"LEAGUES"**.
- → Select "Your Team Name (example: East Coast Motor Cars)". Select Fee type: "Individual \$0.00"
- → Enter your information accordingly until all steps are completed. This includes completing the waiver form with date and electronic signature. (It is helpful to have your team name and start date of 06/01/2022 during the registration process, as you need to enter that information.) You will again see a payment screen that denotes \$0.00 balance. Continue to follow all prompts until registration is fully completed.
- → Your registration is completed once you receive a "REGISTRATION IS COMPLETED" notice on your screen.

Are you a Coach needing to check on your team roster??

We can set up coaches/managers for access to their team roster. Please give the office a call or shoot your team name and complete contact information to: <u>Parks@dover.de.us</u> and you will receive a link and details to access your team.

Please, give us a call at 674-7541, with questions or assistance in registration as needed.